

RATES FOR 2012

ON-SITE ACCOMMODATION

Cabins

There are 4 cabins containing 5 rooms each with 8 beds per room. An additional leader's room on the end of two cabins containing only 4 beds in each. Each cabin block has an ablution area at one end.

Total capacity of the cabins is 168.

Leaders Cabin

The Leaders Cabin is centrally located providing an office with a PA system to all buildings and grounds along with a phone for emergency use. The Leaders Cabin has a total of 6 rooms and Male & Female ablutions allowing for disabled access.

Total capacity of the Cabin is 14.

Please note that all cabin rooms must be vacated by 10:00am

FACILITIES AND ACTIVITIES ALSO INCLUDED IN THE RATES

Dining Room: Fully catered home style cooking.

Meeting Rooms: In a variety of sizes.

Full size Gymnasium: With a selection of equipment and activities.

Plus full sized Oval, Tennis courts, Mini golf, 20m swimming pool (seasonal)



DELUXE PRICE RATE <i>(SCC staff clean dishes during camp & empty bins on departure)</i>		STANDARD PRICE RATE <i>(Campers are required to clean the dishes during camp & final site clean prior to departure)</i>	
Adults	\$58 per day + GST	Adults	\$52 per day + GST
Children (4 years to 11years)	\$56 per day + GST	Children (4 years to 11years)	\$50 per day + GST
Children (3 years of age and under)	\$ FREE	Children (3 years of age and under)	\$ FREE

Total Capacity of the Centre is 180+ (we can cater for more if needed – enquiries welcome)

Day registration - \$27 plus GST per person (this includes morning tea, afternoon tea and lunch)

Extra meals - \$17 plus GST each meal

RECREATIONAL AND EDUCATIONAL ACTIVITIES

Indoor Climbing Wall – Test your skills on our 4 levels of technical difficulty

Archery – Careful aim, accuracy and a lot of fun

Team Building Games and Challenges – able to cater for all ages

Outdoor Cinema – Set on the grass

Self Defence teaching, other **activities** also – enquire within

The Serpentine Camping Centre has a network of qualified instructors and outdoor educators.

Prices and bookings for activities are available upon request

External activities: Serpentine Falls walk and abseiling also available close to the campsite.



THE BAPTIST CHURCHES OF WA - SERPENTINE CAMPING CENTRE

A.B.N. 719 964 450 11

Address: 22 Transit Road, Jarrahdale **Postal Address:** PO Box, 58 Mundijong 6123

Ph: (08) 9525 5135 **Fax:** (08) 9525 5415 **Email:** admin@serpentinecamp.org **Web:** www.serpentinecamp.org



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BOOKING FORM AND HIRE AGREEMENT

1. Group Details

Name of Group: _____

Contact Person: _____ Camp Leader: _____

Postal Address: _____ Postcode: _____

Email: _____ Ph: () _____ Mob: _____ Fax: () _____

2. Dates Requested

From ____ / ____ /20____ Arrival Time: _____ To ____ / ____ /20____ Departure Time: _____

3. Meals

First Meal: _____ Last Meal: _____

4. Package (please indicate with a Tick v)

Deluxe Fee Standard Fee (See attached Rates List for more information)

5. Group Numbers

Estimated no's: Adults _____ Children _____

If your group is a school or youth group please provide approximate age: _____

Note: Total numbers are required 30 days prior to the booking. Expected bookings for visitors and additional meals are required 14 days prior to the booking along with the complete Guest list.

6. Dietary and Special Requirements

The Serpentine Camping Centre Dietary Form is to be completed and returned within 14 days prior to the booking.

7. Agreement: The payment of a deposit by the hirer constitutes an agreement to hire the use of the facilities from the campsite.

8. Payment: Full payment is required within 7 days from receipt of invoice.

9. Liability: Serpentine Baptist Camping Centre does not accept liability for loss of property or damage or personal injury arising from the use of the facility. I have read the information above as well as the **Conditions of Hire and Rates form** which are attached and the group and I agree to abide by them. **I also acknowledge it is my responsibility to inform the group of these conditions.**

SIGNATURE OF APPLICANT: _____ DATE: _____

POSITION HELD: _____

PURPOSE OF YOUR CAMP: _____

DEPOSIT: A minimum deposit of \$1000.00 must be returned with this form as confirmation of your booking.

DEPOSIT ENCLOSED: \$ _____

Please return this form with your deposit and keep a copy for your records.

Please make cheques payable to **The Serpentine Camping Centre** post to **PO Box, 58 Mundijong 6123.**

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CONDITIONS OF HIRE

BOOKINGS

A Tentative booking may be made but must be confirmed in writing within 14 days. Confirmation must be accompanied by a deposit of \$1000. This is not refundable on cancellation of booking.

FINAL NUMBERS AND CANCELLATION POLICY

- a. If numbers are reduced less than 30 days prior to the occupancy date, that group will be required to pay a minimum account of 80% of the total booked.
- b. If a booking is cancelled less than 30 days prior to the occupancy date, that group will be required to pay a minimum amount of 80% of the total booked.
- c. Should a booking be secured by the Centre in substitution then the minimum amount due will be reduced by the value of the substitution.

DISCIPLINE

The person booking the Centre will be responsible for the behaviour of the group. The management reserves the right to ask any person who does not abide by the rules of the Centre to leave the property. Any conduct inconsistent with the Baptist Churches of WA beliefs and purposes will be deemed unacceptable behavior.

CONDITIONS OF HIRE

1. **Final numbers** for catering purposes must be notified to the Centre, not less than 14 days before the commencement of occupancy.
2. **Alcohol/Drugs:** Under no circumstances are any alcohol, illegal or any non prescribed drugs to be brought onto the property.
3. **Smoking:** Is not permitted within any of the buildings.
4. **Noise:** In consideration of neighbours, all noise must cease at 11pm and must not commence before 7am.
5. **Beds and Bedding:** Beds in the cabins are double-bunks. Mattresses and bed coverings are not to be removed from the beds or cabins.
6. **Linens:** All guests staying in cabin accommodation must use a bottom sheet due to health and safety issues, whether using a sleeping bag or not. If this is not adhered to, additional charges will be levied to cover laundry and/or mattresses. Pillows are not supplied.
7. **Meals:** Assistance in clearing of tables and the general tidying of the Dining Room after the meal is requested with Standard and Deluxe bookings.
8. **Fires:** No fire may be lit without the permission of the Centre Management.
9. **Flora and Fauna** must not be disturbed so the natural beauty of the property is preserved.
10. **Lighting:** Please ensure all lights are turned off when your rooms are not being used, leave exterior cabin lighting on.
11. **First Aid:** It is the responsibility of each group to provide its own First Aid equipment and provider.
12. **Laundry:** A washing machine is available free of charge.
13. **Pianos** are to be only played by qualified and authorized persons. A key deposit of \$20 required, refunded on return of key.
14. **Pets** are not permitted on the property.
15. **Cabins** are to be used for sleeping, resting and study only. No guest is to enter the sleeping quarters of the opposite sex.
16. **Menus** can be varied and packed lunches can be arranged on request 14 days prior to the commencement of occupancy.

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- 17. Cleaning:** The facilities are expected to be kept in a clean and tidy state. At the close of occupancy, each group is to leave the property in the way in which it was found. This includes both tidying rooms and the grounds. All furniture must be returned to its original position.
- 18. Swimming pool:** Groups must provide appropriately qualified and quantity of lifeguards prior to use of the pool. All guests must follow the rules provided in the pool area. This pool is not approved for night use and must be locked at all times when not in use. (Pool use is seasonal please confirm with your booking)
- 19. Property damage and loss:** All breakages, graffiti and losses to the Centre's property or equipment are to be reported immediately to the Centre Management. They will be invoiced to the group. The Centre takes no responsibility for the loss or damage to any personal property, such loss or damage caused by or contributed to by any negligent act of omission by the Centre.
- 20. Rates** are inclusive of all meals, plus morning and afternoon tea and supper, and the use of facilities on arrangement with Management. For those not sleeping over, there is a day registration fee, which includes morning and afternoon teas and lunch. Rates are subject to review and may only be confirmed 4 months prior to occupancy. Allocation of Cabin Rooms is determined by the numbers booked and confirmed.
- 21. Accounts** are to be paid within 7 working days upon receiving account. Any breakages or additional charges will be included on the account.
- 22. Check in and out times:** Rooms are to be vacated by 10:00am on the day of departure. Site arrival and departure time to be pre-arranged by Centre Management.
- 23. All equipment** (chairs, tables, OHP's, screens etc) must be returned to the place from where they came. Dining room chairs are not to be taken outside.
- 24. Curtains** are to be left on the tracks, do not remove them.
- 25. Flyscreens** (where fitted) are for comfort and protection, please leave them in place.
- 26. Ball games** are strictly prohibited on the grassed area around the cabins and in any indoor facilities, with the exception of the gym.
- 27. Sound Systems** are only to be used by qualified and authorized persons.
- 28. Sporting Equipment** lent to your group, must be returned to the gym equipment rack at the conclusion of your stay, otherwise the replacement cost will be charged.
- 29. Vending Machines, Telephones** or any other equipment not working, should be reported to a member of staff. DO NOT abuse them – they are for your benefit. The Serpentine Camping Centre does not provide a canteen, however if groups wish to run their own, a room and standard fridge can be provided.
- 30. Camp Leaders direct phone number when on camp is 9525 5260.**

DISCLAIMER

The applicant acknowledges The Baptist Churches of WA and the Management of Serpentine Camping Centre will not be responsible for any loss or damage to any property brought on to the Centre. Should any claim be made for such loss or damage to property owned by any person associated with the applicant, or any person or body corporate associated with such person, then the applicant will indemnify The Baptist Churches of WA and the Management in respect of all such claims.

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Welcome to the Serpentine Centre

Things you will need to know and prepare for, before you arrive at The Serpentine Centre.

What to bring:

- Your own fitted sheet, bedding/sleeping bag and pillow. (Failure to observe this will incur a laundering fee).
- A First Aid Kit and trained First Aider.
- Extra sporting equipment. (E.g. tennis racquets, footballs, soccer balls, cricket gear).
- Qualified pool life saving staff (Seasonal).
- **Cordial**, if you would like to have cordial, it will need to be provided by your group and served in designated area outside.
- Disposable table covers for craft activities. If covers are not used The Serpentine will provide them at a cost.

Not to bring:

- Sticky tape, masking tape, pets, chewing gum, eggs, shaving cream, bikes, roller blades, scooters, skate boards, rip sticks, boogie boards and any equipment alike.

On arrival: Camp Leaders – Please report to Centre Management for briefing & access to the leaders cabin, keys, phone and equipment.

Departure: The Camp Leader is responsible to ensure their group leaves the Centre in a clean and tidy condition. Instructions will be provided for the final clean up routine. The Centre Manager will inspect the camp and grounds before your group leaves and any failure to adequately clean will incur a cleaning fee. Damage to any property & equipment will be invoiced to your group.

Check in and out times: Rooms are to be cleaned and vacated by 10:00am on the day of departure. Site departure following a lunch is 2:00pm.
Site arrival time after 6 pm can only be made by arrangement with the Camp Manager.

Dishwasher: A dishwasher operator/coordinator is required for the duration of **standard** camps and will be responsible for the wash up routine & operation of the dishwasher equipment. Liaise with the Manager or Catering staff for instructions.

Emergency Procedures: Emergency procedure notices are placed around the campsite. Fire hydrants, extinguishers smoke alarms and hoses are located around the site. Familiarise yourself with this and ensure that you have an emergency procedure that your group understands.

Camp Details: Your Final Numbers, the Guest list, Program and Dietary information are required to be provided to Centre 14 days prior to arrival.

Meal Times: Are at set times and will be served at: **Breakfast 8:00am, Lunch 12:00 noon, Dinner 6:00pm**. M/tea, A/tea and Supper can be varied

So we may provide for your needs and keep our Centre in first class condition, for you and those who follow, we ask that you observe the following rules:

1. **PARKING OF CARS** is strictly limited to the main entry car park next to the pool
2. **LITTER** makes the property untidy. Please dispose of all litter in bins provided. Group leaders are to ensure all cabin rooms and grounds are left in a clean and tidy state at the end of your stay. If extra cleaning is required this will be charged to your group.

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