



**GROUP BOOKING FORM AND HIRE AGREEMENT**

**1. Group Details:**

Name of Group: .....

Contact Person: .....

Postal Address: .....

Email: .....

Telephone: ..... Fax: ..... Mobile: .....

**2. Dates Requested:**

**Arrival:** ..... **Est. Time: From 2pm** ..... **Accommodation:** .....  
**Departure:** ..... **Est. Time: By 10am** .....

**3. Group Numbers:**

Estimated no's: Adults ..... Children .....

If your group is a school or youth group please provide approximate age .....

**NOTE:** Total numbers are required 30 days prior to the booking.

**4. Agreement:** The payment of a deposit by the hirer constitutes an agreement to hire the use of the facilities from the campsite. ALL paperwork and deposit must be received within two weeks of tentative booking. Booking will be automatically cancelled with no further correspondence should this not occur. Onus is on the hirer of the campsite to submit all details within specified time. A deposit of **\$400.00** is required for all group bookings.

**6. Payment:** Final payment is required within 7 days from receipt of invoice. Rates include GST and are subject to change at any time.

**7. Liability:** Busselton Baptist Camping Centre does not accept liability for loss of property or damage or personal injury arising from use of the facility. I have read the information above as well as the **Conditions of Hire and Rates Form** which are attached and the group and I agree to abide by them. I also acknowledge it is my responsibility to inform the group of these conditions.

**NAME OF APPLICANT:** .....

**SIGNATURE OF APPLICANT:** ..... **DATE:** .....

**POSITION HELD:** .....

**PURPOSE OF YOUR CAMP:** .....

**PLEASE CHECK YOU HAVE ALL NECESSARY ITEMS BEFORE SENDING**

- Group Booking Form and Hire Agreement
- Conditions of Hire Form
- Self Catering Form
- Certificate of Currency
- \$400 Deposit Please make cheques payable to Baptist Union of Western Australia  
Direct Deposit - Bank - Westpac; Name - Baptist Union of WA; BSB 704 922; ACN 100008363  
*NB Please inform our office when making a direct deposit.*

**PLEASE KEEP A COPY OF ALL PAPERWORK FOR YOUR RECORDS**

OFFICE USE	
DEPOSIT	
RECEIPT	
DATE	
INVOICE	
AMOUNT	
RECEIPT	
DATE	